



SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

ADOPTED:

REVISED:

<p>1. Authority                  SC 1310,  <b>1601-C et seq</b>                  Title 22                  Sec. 4.4, 12.1,                  12.4,                  15.1 et seq                  24 P.S.                  Sec. 5004                  43 P.S.                  Sec. 951 et seq                  Title IX                  20 U.S.C.                  Sec. 1681 et seq                  20 U.S.C.                  Sec. 6321                  29 U.S.C.                  Sec. 794                  Title VI                  42 U.S.C.                  Sec. 2000d et seq                  42 U.S.C.                  Sec. 12101 et seq                  Pol. 103.1</p>	<p style="text-align: center;"><b>103. NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES</b></p> <p>The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools regardless of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.</p> <p>The district shall provide to all students, without discrimination, course offerings, counseling, assistance, employment, athletics and extracurricular activities. The equitable distribution of district resources is one means the district shall use to ensure all students receive a quality education. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and disabilities, consistent with the requirements of federal and state laws and regulations.</p> <p>The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees.</p> <p>The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of discrimination.</p> <p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the</p> <p>{ <input checked="" type="checkbox"/> Superintendent</p> <p>{ } Assistant Superintendent</p>
<p>2. Delegation of Responsibility</p>	

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{ } Business Manager

{ } Personnel Director

as the district's Compliance Officer.

The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public. Nondiscrimination statements shall include the position, office address and telephone number of the Compliance Officer.

The Compliance Officer is responsible to monitor the implementation of nondiscrimination procedures in the following areas:

1. Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training - Provision of training for students and staff to identify and alleviate problems of discrimination.
3. Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
4. District Support - Assurance that like aspects of the school program receive like support as to staffing and compensation, facilities, equipment, and related areas.
5. Student Evaluation - Review of tests, procedures, and guidance and counseling materials for stereotyping and discrimination.

The building principal or designee shall be responsible to complete the following duties when receiving a complaint of discrimination:

1. Inform the student or third party of the right to file a complaint and the complaint procedure.
2. Inform the complainant that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.
3. Notify the complainant and the accused of the progress at appropriate stages of the procedure.

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<p>3. Guidelines</p>	<p>4. Refer the complainant to the Compliance Officer if the building principal is the subject of the complaint.</p> <p><u>Complaint Procedure – Student/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>A student or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal.</p> <p>If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.</p> <p>{ } The complainant or reporting employee is encouraged to use the report form available from the building principal, but oral complaints shall be acceptable.</p> <p><b>Step 2 – Investigation</b></p> <p>Upon receiving a complaint of discrimination, the building principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the building principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>If the investigation results in a determination that the conduct being investigated may involve a violation of criminal law, the building principal shall inform law enforcement authorities about the incident.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p>
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**Step 3 – Investigative Report**

The building principal shall prepare and submit a written report to the Compliance Officer within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition.

**Step 4 – District Action**

If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant.

Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, district procedures, applicable collective bargaining agreements, and state and federal laws.

Appeal Procedure

1. If the complainant is not satisfied with a finding of no violation of the policy or with the recommended corrective action, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.
2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.
3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the building principal who conducted the initial investigation.

Equivalence Between Schools

The Board directs that services in Title I schools and programs, when taken as a whole, shall be substantially comparable to services in schools and programs that do not receive Title I funds.

20 U.S.C.  
Sec. 6321

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Pol. 906	<p>Curriculum materials, instructional supplies and percentages of highly qualified personnel shall be equivalent between all district schools when compared on a grade-span by grade-span basis or a school-by-school basis. Records documenting such compliance shall be updated biannually.</p> <p>The Board understands that equivalence between programs and schools shall not be measured by:</p> <ol style="list-style-type: none"><li>1. Changes in enrollment after the start of the school year.</li><li>2. Varying costs associated with providing services to students with disabilities.</li><li>3. Unexpected changes in personnel assignments occurring after the beginning of the school year.</li><li>4. Expenditures on language instruction education programs.</li><li>5. Other expenditures from supplemental state or local funds consistent with the intent of Title I.</li></ol> <p>Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1310, <b>1601-C et seq.</b></p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 12.1, 12.4, 15.1 et seq.</p> <p>Unfair Educational Practices – 24 P.S. Sec. 5004</p> <p>Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 6321</p> <p>Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p>
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Federal Anti-Discrimination and Civil Rights Laws –

20 U.S.C. Sec. 1681 et seq. (Title IX)

42 U.S.C. Sec. 2000d et seq. (Title VI)

Federal Anti-Discrimination and Civil Rights Regulations –

28 CFR Part 35, Part 41

34 CFR Part 100, Part 104, Part 106, Part 110

Board Policy – 000, 103.1, 122, 123, 701, 906

**PSBA Revision 7/12**



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<p>Pol. 110</p>	<p><u>2. approved by the Superintendent and reported to the Board for its review.</u>  <u>3. approved by the Superintendent upon recommendation of the building principal.-</u></p> <p>The Board shall maintain the program of extracurricular activities at no cost to participating students, except that:</p> <ol style="list-style-type: none"> <li>1. The Board's responsibility for provision of supplies shall carry the same exemptions as listed in the Board's policy on regular school supplies.</li> <li><u>2. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.</u></li> <li><u>3. Where eligibility requirements are necessary or desirable, the Board shall be informed and must approve the establishment of eligibility standards before they are operable.</u></li> </ol>
<p>Pol. 218</p>	<p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would violate the Code of Student Conduct if any of the following circumstances exist:</p> <ol style="list-style-type: none"> <li>1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, <del>whether or not</del> via school district furnished transportation.</li> <li>2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.</li> <li>3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.</li> <li>4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school.</li> <li>5. The conduct involves the theft or vandalism of school property.</li> </ol>



<p>4. Delegation of Responsibility</p>	<p>6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student’s attendance at school or school-sponsored activities.</p> <p><u>Each school year, prior to participation in an athletic activity, every student athlete and his/her parent/guardian shall sign and return the acknowledgement of receipt and review of the following:</u></p> <ol style="list-style-type: none"> <li><u>1. Concussion and Traumatic Brain Injury Information Sheet.</u></li> <li><u>2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet.</u></li> </ol> <p><del>The Superintendent or designee shall annually prepare, approve and present to the Board for its consideration a program of extracurricular activities.</del></p> <p><u>The Superintendent or designee shall develop administrative regulations to implement the extracurricular activities program. All student groups shall adhere to Board policy and administrative regulations.</u></p>
<p>5. Guidelines</p>	<p>Guidelines shall ensure that the program of extracurricular activities:</p> <ol style="list-style-type: none"> <li><u>1. Assesses the needs and interests of and is responsive to District students.</u></li> <li><del>2.</del> <u>Considers the participation of parents/guardians and community in developing extracurricular activities. Such participation shall be in accordance with Equal Access Act.</u></li> <li><del>2.</del> <u>3.</u> Involves students in developing and planning extracurricular activities.</li> <li><del>3.</del> <u>4.</u> Ensures provision of competent guidance and supervision by staff.</li> <li><del>4.</del> <u>5.</u> Guards against exploitation of students.</li> <li><del>5.</del> <u>6.</u> Provides a variety of experiences and diversity of organizational models.</li> <li><del>6.</del> <u>7.</u> Provides for continuing evaluation of the program and its components.</li> </ol>
<p>Title 22 Sec. 12.1, 12.4</p>	<p><del>7.</del> <u>8.</u> Ensures that all extracurricular activities are open to all students and that all students are fully informed of the opportunities available to them.</p> <p><u>Equal Access Act</u></p>
<p>20 U.S.C. Sec. 4071 et seq</p>	<p>The District shall provide secondary students the opportunity for noncurriculum related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees. <b>Noninstructional time</b> is the time set aside by</p>

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the school before actual classroom instruction begins or after actual classroom instruction ends.

The meetings cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.

The Superintendent or designee shall establish the length of sessions, number per week, and other limitations deemed reasonably necessary.

The District retains the authority to maintain order and discipline on school premises in order to protect the well-being of students and employees and to ensure that student attendance at such meetings is voluntary.

References:

Equal Access Act – 20 U.S.C. Sec. 4071 et seq

School Code – 24 P.S. Sec. 511

State Board of Education Regulations – 22 PA Code Sec. 12.1, 12.4

Board Policy – 103, 103.1, 110, 218

# WYOMISSING AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: INTERSCHOLASTIC  
ATHLETICS

ADOPTED: November 25, 1996

~~REVISED: November 21, 2011~~

123. INTERSCHOLASTIC ATHLETICS	
1. Purpose	<p>The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all District students and as a conduit for community involvement.</p> <p>The program fosters the growth of school loyalty within the student body as a whole and stimulates community interest.</p> <p>The game activities and practice sessions provide opportunities to teach the values of competition, sportsmanship, and teamwork.</p>
2. Definition	<p>For purposes of this policy, the program of <b>interscholastic athletics</b> shall include all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this District or outside this District.</p>
3. Authority Title 22 Sec. 4.27 34 CFR Sec. 106.41 Pol. 103, 103.1	<p>It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to students without discrimination, in accordance with law and regulations, and Board policy.</p>
SC 511	<p>The Board shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.</p>
SC 511	<p>The Board shall determine the standards of eligibility to be met by all students participating in an interscholastic program. Such standards shall require that each student, before participating in any interscholastic activity, be covered by student accident insurance; be in good physical condition; and be free of injury, as determined by the District physician.</p>

<p>SC 511</p>	<p>The Board further adopts those eligibility standards set by the Constitution of the Pennsylvania Interscholastic Athletic Association.</p> <p>The Board directs that no student may participate in interscholastic athletics who has not:</p> <ol style="list-style-type: none"> <li>1. <u>Met the requirements for academic eligibility.</u></li> <li>2. <u>Complied with the requirements of the Athletic Handbook</u></li> <li>3. <u>Complied with the requirements of the Code of Conduct for Interscholastic Athletics and Board policies and administrative regulations related to student discipline.</u></li> <li>4. <u>Met the requirements for attendance as outlined in the written procedures for this policy.</u></li> <li>5. <u>Been in attendance on the day of the athletic event or practice for the hours required.</u></li> <li>6. <u>Returned all school athletic equipment previously used.</u></li> <li>7. <u>Adhered to applicable discipline standards.</u></li> </ol> <p><u>Off-Campus Activities</u></p>
<p>Pol. 218</p>	<p>This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Student Conduct Requirement for Co-Curricular Activities if any of the following circumstances exist:</p> <ol style="list-style-type: none"> <li>1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, <del>whether or not</del> via school district furnished transportation.</li> <li>2. The student is a member of a co-curricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.</li> <li>3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.</li> <li>4. The conduct has a direct connection to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Student Conduct Requirement for Co-Curricular Activities if conducted in school.</li> </ol>

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By November 1 or each year, the completed disclosure form shall be made available for public inspection during regular business hours and posted on the District's website.

The availability of the completed disclosure form shall be announced by posting a notice on the District website.

References:

School Code – 24 P.S. Sec. 511

State Board of Education Regulations – 22 PA Code Sec. 4.27, 12.1, 12.4

Discrimination in Athletics, Title 34, Code of Federal Regulations – 34 CFR Sec. 106.41

Board Policy – 103, 103.1, 204, 218

# WYOMISSING AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: HOME EDUCATION  
PROGRAMS

ADOPTED: November 25, 1996

REVISED: ~~January 23, 2006~~

137. HOME EDUCATION PROGRAMS	
1. Authority SC 1327, 1327.1 Title 22 Sec. 11.31a	Home education programs for students residing in the District shall be conducted in accordance with state law.
2. Definitions SC 1327.1	<p><b>Home Education Program</b> - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.</p> <p><b>Supervisor</b> - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.</p> <p><b>Hearing Examiner</b> - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.</p> <p><b>Appropriate Education</b> - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.</p>
3. Guidelines  SC 1327.1	<p><u>Eligibility/Affidavits</u></p> <p>A notarized affidavit of the parent/guardian or person having legal custody of the child shall be filed with the Superintendent prior to commencement of the home education program and annually thereafter on August 1. The affidavit shall set forth:</p> <ol style="list-style-type: none"><li>1. Name of the supervisor of the home education program who will be responsible for providing instruction.</li><li>2. Name and age of each child who will participate in the home education program.</li><li>3. Address and telephone number of the home education program site.</li></ol>

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<p>Pol. 203, 209</p>	<p>4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.</p>
<p>SC 111</p>	<p>5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level.</p>
	<p>6. A representation/certification signed by the supervisor that the supervisor, and all adults in the home and persons having legal custody of the child to be in the home education program have not been convicted of criminal offenses as enumerated in the School Code. (This representation/certification will be an exhibit if the supervisor is different than the person signing the affidavit.)</p>
	<p><u>Transfers</u></p> <p>SC 1327.1 When a home education program is relocating to another school district, the supervisor is responsible to follow the requirements of law.</p>
	<p><u>Program</u></p> <p>SC 1327.1 A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of one hundred eighty (180) days of instruction, or nine hundred (900) hours of instruction per year at the elementary level, or nine hundred ninety (990) hours per year at the secondary level.</p> <p>At the elementary level, the following courses shall be taught: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.</p> <p>At the secondary level, the following courses shall be taught: English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires.</p>
<p>Title 22 Chapter 4</p>	<p>Courses of study may include, at the discretion of the supervisor: economics; biology; chemistry; foreign languages; trigonometry; or other age appropriate courses required by the State Board of Education.</p>



<p>SC 1327.1</p>	<p><u>Requirements Of Supervisor</u></p> <p>In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.</p> <p>The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and – in grades three, five and eight – results of nationally normed standardized achievement tests in reading, language arts and mathematics or results of statewide tests administered in these grade levels.</p> <p>The supervisor shall ensure that the nationally normed standardized tests or the statewide tests are not administered by the child's parent/guardian.</p>
<p>SC 1327.1</p>	<p><u>Evaluation Requirements</u></p> <p>A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.</p> <p>An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.</p> <p>Documentation required by this policy shall be provided to the District's Superintendent or designee at the conclusion of each school year. The Superintendent shall determine whether the child is receiving appropriate education, as defined in this policy and law, as a program consisting of instruction in the required subjects for the time required and in which the student demonstrates sustained progress in the overall program.</p> <p>If the Superintendent or designee has a reasonable belief that, at any time during the school year, appropriate education may not be occurring in the home education program, s/he may require documentation pertaining to the portfolio to be submitted to the District by certified mail with return receipt requested within fifteen (15) days, and the evaluation to be submitted within thirty (30) days.</p>

<p>SC 1327.1</p>	<p>If the Superintendent or designee determines, based on documentation, that appropriate education is not occurring, s/he shall send a letter to the supervisor stating that, in his/her opinion, appropriate education is not occurring in the home education program, returning all documentation, and specifying what aspect(s) of the documentation are inadequate.</p> <p>The supervisor of the program shall have twenty (20) days from receipt of the certified letter to submit additional documentation demonstrating that appropriate education is taking place or submitting a written request for a hearing to the Superintendent. If documentation is not submitted within that time, then the home education program shall be out of compliance; and the student shall be promptly enrolled in the public or a nonpublic school.</p> <p>If, after examining the requested documentation, the Superintendent or designee continues to deem the home education program to be inappropriate, the supervisor will receive written notification that the student must be enrolled in a public or a nonpublic school.</p> <p><u>Right Of Hearing</u></p> <p>The supervisor may appeal a decision that the home education program is inappropriate by submitting a written request for a hearing to the Superintendent within twenty (20) days of receiving the notice to enroll the student in a school.</p> <p>The Board shall provide for a proper hearing by a duly qualified and impartial hearing examiner within thirty (30) days. The examiner shall render a decision within fifteen (15) days of the hearing, except that s/he may require the establishment of a remedial education plan, mutually agreed to by the Superintendent and supervisor of the home education program, which shall continue the home education program. The decision of the examiner may be appealed by either the supervisor or the Superintendent to the Secretary of Education or Commonwealth Court.</p> <p>If the hearing examiner finds that the documentation does not indicate that appropriate education is taking place in the home education program, the home education program shall be out of compliance; and the student shall be promptly enrolled in a public or nonpublic school.</p> <p><u>Loan Of Instructional Materials</u></p>
<p>SC 1327.1</p>	<p>The District shall, at the request of the supervisor, lend to the home education program copies of the school's planned courses, textbooks, and other curriculum materials appropriate to the student's age and grade level.</p>

SC 1327.1	<p><u>Curricular Programs</u></p> <p><u>Home education students are not enrolled in the District; therefore, they are not eligible to participate in academic courses.</u></p> <p><u>Graduation Requirements</u></p> <p>The following courses in grades 9 through 12 are established as a minimum requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.</p> <p>The School District is under no obligation to award a diploma or acknowledge completion of a student's education in a home education program.</p>
SC 1327	<p><u>Students With A Disability</u></p> <p>A home education program shall meet compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid education certificate from the Commonwealth to teach special education, or a licensed clinical or certified school psychologist. Written notice of such approval must be submitted with the required affidavit.</p> <p>The supervisor may request that the School District or intermediate unit of residence provide services that address the specific needs of a student with a disability.</p> <p>When the provision of services is agreed to by both the supervisor and the District or intermediate unit, all services shall be provided in the public schools or in a private school licensed to provide such programs and services.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1327, 1327.1</p> <p>State Board of Education Regulations – 22 PA Code Chapter 4, Sec. 11.31a</p> <p>Board Policy – 203, 209</p>

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# WYOMISSING AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: SUICIDAL/DEPRESSED  
STUDENTS

ADOPTED: November 25, 1996

REVISED:

236.1. SUICIDAL/DEPRESSED STUDENTS	
1. Purpose	<p>A sharp regional and national increase in student suicides and attempts makes it imperative that school districts be prepared to respond quickly and effectively to suicidal individuals within the school settings. The district, recognizing its legal and moral responsibility to respond to the clear and present danger of a suicidal individual and to the crisis precipitated by suicidal threats, attempts or successful suicides, establishes the following policy and procedures.</p>
2. Definitions	<p><b><u>Student Assistance Team</u></b> - A multidisciplinary team that includes teachers, administrators, nurses, counselors and psychologists. This team is trained to understand and work with adolescent chemical use, abuse and dependency as well as to recognize symptoms that may be associated with student depression. The team's primary role is to identify, refer and intervene when student chemical use, abuse, possession and/or distribution or student depression is reasonably suspected.</p> <p><b><u>District Crisis Intervention Team</u></b> - A team including administrators and counselors. This team's primary role is to be on-call to go to the affected building and assist in dealing with any problems that arise both during or following a crisis situation. <u>Principals will explain and provide all employees with a copy of Appendix A.</u></p>
3. Guidelines	<p>If an employee of the district believes that a student is potentially suicidal, (see warning signs in Appendix A), then the employee should report this concern to the appropriate school counselor. If the counselor is not available, the administrator in the building should be contacted.</p> <p>The counselor, with assistance as needed, will proceed according to district procedures which include notification of the building administrator and the Student Assistance Team. The primary responsibilities of school personnel working with a seriously depressed or suicidal student are support, parental contact and referral.</p> <p>Additional guidelines and procedures are available in the administrative offices.</p>

If a suicide or unexpected sudden death of a student or staff member occurs, the Superintendent shall be notified immediately. The Superintendent, or his/her designee, working with other administrative staff, will determine a plan for involving other administrative staff members and for contacting the district-level Crisis Intervention Team and County Flight Team. This team will be on call to go to the affected building and assist in dealing with the general school situation and any individual problems which arise.

The specific procedures to be followed will be determined by the Superintendent and the Crisis Intervention Team, based on the individual case.

#### APPENDIX A

##### Suicide: Warning Signals

###### I. Habit Changes

1. Eating disturbances.
2. Sleeping disturbances.
3. Changes in school work (grades).
4. "Dropping out" (withdrawal from extracurricular activities, sports, clubs).
5. Sudden and intense interest in religious beliefs and afterlife.

###### II. Mood

1. Expression of depression/helplessness/hopelessness.
2. Isolation/withdrawal.
3. Mood swing from depression to elation.

###### III. Suicidal History

1. Talk about suicide or threats of committing suicide.
2. Previous attempts.
3. Suicide in family.
4. Suicide plan.

IV. Life Trauma

1. Recent family loss (divorce/death/separation).
2. Recent friend loss (death/moving away/breaking up with boy/girl friend).
3. Event causing feelings of worthlessness (arrest).
4. Victim of child/sex abuse.

V. Specific Behaviors

1. Written statements letter, essay, etc.
2. Aggressiveness in dealing with others.
3. Self-destructive behaviors (excessive drinking/drugs).
4. Giving away possession/pets.
5. Irrational and disorganized behavior and speech.
6. Highly perfectionistic; self critical.
7. Verbal cues: "Life is lousy!", "I wish I were dead!", "I wonder if there is life after death!", "You will be sorry when I'm gone!", "I'm going to kill myself!"





SECTION: PROPERTY

TITLE: FACILITIES PLANNING

ADOPTED: November 25, 1996

REVISED: ~~November 21, 2011~~

# WYOMISSING AREA SCHOOL DISTRICT

701. FACILITIES PLANNING	
<p>1. Authority Title 22 Sec. 4.13 Pol. 100</p> <p>SC 1351</p>	<p>The Board shall develop and maintain a Strategic Plan, as required by State Board of Education regulations. Involvement of the Board, staff, community, businesses and parents/guardians is an important part of this process. Facilities planning is an important component of strategic planning.</p>
<p>2. Delegation of Responsibility</p>	<p>The Board shall periodically conduct a census of all children from birth to eighteen (18) years living in the District.</p> <p>In order to inform the Board of the District's future needs, the Superintendent or designee shall:</p> <ol style="list-style-type: none"> <li>1. Prepare a written description of existing physical facilities.</li> <li>2. Report to the Board on enrollment by grades quarterly during the school year.</li> <li>3. Estimate each spring the number of students who will be enrolled in the District's schools at the beginning of the school year.</li> </ol>
<p>3. Guidelines SC 1351</p> <p>SC 701</p> <p>Pol. 103. 103.1</p>	<p>Information gathered in the census shall include, for each child, the name and address of the parents/guardians; name and location of the school in which the child could be or is enrolled or belongs; name and address of any employer of a child under eighteen (18); child's name, date of birth, age, sex, nationality, address; and other information the Board may legally request to assist in the efficient and equitable operation of the District..</p> <p>When planning to enlarge or modify its facilities, the Board shall consider not only the number of students whose educational needs must be met, but also the physical requirements of the programs which are required by law and/or it deems best suited to meet the needs of its students.</p> <p>Each school building shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.</p>

At its discretion, the Board may engage the services of architectural consultants to assist them in making prudent decisions on future facilities use.

References:

School Code – 24 P.S. Sec. 501, 502, 503, 504, 701, 701.1, 702, 703, 703.1, 704, 706, 731, 731.1, 733, 736-741, 1351, [1601-C et seq.](#)

State Board of Education Regulations – 22 PA Code Sec. 4.13, 21.1 et seq., 349.1 et seq.

Department of Environmental Protection Regulations – 25 PA Code Sec. 171.1 et seq.

Board Policy – 103, 103.1, [122, 123](#)